

## Administrative Procedure 350 - Appendix A

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# STUDENT CODE OF CONDUCT

## Background

The Division endorses a set of desirable personal and interpersonal character traits that incorporate universal values common to all religions and ethnic-cultural groups, including respect, integrity, empathy, compassion, independence, cooperation, responsibility and self-control.

Students are expected to learn, practice and develop such personal and interpersonal character traits and to contribute to the development of welcoming, caring, respectful and safe learning environments. Students are further expected to respect diversity and refrain from demonstrating any form of discrimination as set out in the Alberta Human Rights Act, including gender expression and gender identity as set out in the Alberta Bill of Rights. Students are to foster a sense of belonging amongst all students.

Students will contribute, to the greatest extent possible, to a learning environment that is well-ordered, peaceful, safe, non-threatening, and conducive to learning and optimal growth.

The Board affirms the rights, as provided for in the *Alberta Human Rights Act* and *Canadian Charter of Rights and Freedoms*, of each staff member employed by the school authority and each student enrolled in a school operated by the school authority; and

Furthermore, that staff members employed by the Board and students enrolled in a school operated by the Board will not be discriminated against as provided for in the *Alberta Human Rights Act* and *Canadian Charter of Rights and Freedoms*.

## Procedures

1. In displaying acceptable behaviour, students are expected to:
  - 1.1. Use their abilities and talents to gain maximum learning benefits from their school experiences;
  - 1.2. Contribute to a climate of mutual trust and respect conducive to effective learning, personal development, and social living;
  - 1.3. Cooperate fully with everyone authorized by the Division to provide education programs and other services;
  - 1.4. Comply with all applicable federal, provincial and municipal laws, and the rules of the Division and the school;
  - 1.5. Account to their teachers for their conduct;

- 1.6. Attend school regularly and punctually;
  - 1.7. Use non-violent means to resolve conflict;
  - 1.8. Treat all other students and staff with dignity, respect and fairness at all times;
  - 1.9. Contribute to a learning environment that is free from physical, emotional, and social abuse;
  - 1.10. Take appropriate measures to help those in need; and
  - 1.11. Demonstrate honesty and integrity.
2. Students are accountable for demonstrating respect for:
    - 2.1. Authority;
    - 2.2. Others and their property;
    - 2.3. School property, equipment and textbooks; and
    - 2.4. Differences in ethnicity, race, religion, gender and sexual orientation.
3. Students are prohibited from engaging in unacceptable behaviour, whether it occurs within the school building, during the school day or by electronic means. Examples of such behaviours include, but are not limited to:
    - 3.1. Use, possession of, sale, distribution of or active contact with, a weapon on a student's person, in a student's locker or desk, on Division property, or in a vehicle on Division property used by a student or occupied by a student as a passenger;
    - 3.2. Threats;
    - 3.3. Conduct which endangers others;
    - 3.4. Encouraging conduct which endangers or may endanger others;
    - 3.5. Encouraging unacceptable conduct;
    - 3.6. Use or display of improper, obscene or abusive language;
    - 3.7. Distribution or display of offensive messages or pictures;
    - 3.8. Theft, including identity theft;
    - 3.9. Assault;
    - 3.10. Willful damage to school or others' property;
    - 3.11. Use, possession of, distribution of, or active contact with, or collection of money for illicit drugs, alcohol, or inhalants in school, on Division property or in the context of any school-related activity;
    - 3.12. Attending school or any school-related activity under the influence of illicit drugs, alcohol or inhalants;
    - 3.13. Personal or sexual harassment;

- 3.14. Hazing, initiation activities, the formation or the operation of sororities, fraternities, gangs and secret organizations;
  - 3.15. Extortion;
  - 3.16. Disruptive behaviour, willful disobedience or defiance of authority;
  - 3.17. Interfering with the orderly conduct of classes or the school;
  - 3.18. Tampering with fire alarms and safety equipment;
  - 3.19. Criminal activity;
  - 3.20. Contravention of the school's code of conduct;
  - 3.21. Workplace violence;
  - 3.22. Bullying, including cyber-bullying; and
  - 3.23. Inappropriate information technology use.
4. Unacceptable student behaviour:
    - 4.1. May be grounds for disciplinary action; and
    - 4.2. Provides an opportunity for critical learning in the areas of:
      - 4.2.1. Personal accountability and responsibility;
      - 4.2.2. The development of empathy;
      - 4.2.3. Conflict resolution;
      - 4.2.4. Communication; and
      - 4.2.5. Social skills development.
5. When responding to unacceptable student behaviour, the following are to be considered:
    - 5.1. The effect of the student's behaviour upon other students, the staff, the school, and the community;
      - 5.1.1. In a small number of cases, students with complex behavioural needs may require an adjustment the length of the school day to appropriately meet the needs of the student while ensuring safety for both students and staff. Adjustments to the students day will be made in consultation with Student Services and will include a plan to increase the length of day throughout the school year.
    - 5.2. The nature of the action or incident that calls for disciplinary or alternative measures;
    - 5.3. The student's previous conduct and previous interventions;
    - 5.4. The student's age, maturity and abilities;
    - 5.5. The impact of proposed action on the student's future behaviour;
    - 5.6. The student's learning needs; and
    - 5.7. Any other information considered appropriate or relevant.

- 5.8. Support is provided for students who are impacted by inappropriate behaviour, as well as for students who engage in inappropriate behaviour.
6. The consequences of unacceptable behaviour may be:
- 6.1. Assignment of a student whose behaviour is unacceptable, disruptive or destructive to an alternate supervised location;
  - 6.2. Short-term removal of privileges;
  - 6.3. Detention;
  - 6.4. Use of reasonable force as required by way of correction to restrain a student from carrying out a violent or destructive act that could harm the student or others;
  - 6.5. Alternative interventions such as community conferencing or other forms of restorative justice;
  - 6.6. Corrective student transfer;
  - 6.7. Suspension; and
  - 6.8. Recommendation for expulsion.

Approved: May 5, 2017  
Reviewed/Revised:

Reference: Section 8, 12, 13, 16.1, 16.2, 18, 20, 45, 45.1, 50.1, 60, 61, 113 School Act  
Alberta Bill of Rights  
Alberta Human Rights Act  
Canadian Charter of Rights and Freedoms  
Criminal Code