## Grade 6 Registration RSVP

RDPSD families with students that are moving schools are required to fill out an online registration RSVP - Red Deer Student Verification Process. (You may have completed an RSVP earlier in the year, however this one will be your student's registration for the 2024-2025 school year.)

Parents/guardians will log in to their parent portal accounts to complete this process. If you don't have an account, <u>CLICK HERE</u> for instructions on how to set one up. You will need your child's PowerSchool Access ID and Password to add them to your account. This can only be obtained through your child's elementary school. Eastview does not have access to this information until they become our student.

To access the Parent PowerSchool login page, <u>CLICK HERE</u>.

If you *already have* a parent account created, but need to add siblings to this account, <u>CLICK</u> <u>HERE</u> for instructions. You will need your child's PowerSchool Access ID and Password to add them to your account. This can only be done through your child's elementary school. Eastview does not have access to this information until they become our student.

\*\*IMPORTANT\*\* Once your parent account is created, <u>CLICK HERE</u> for instructions on **VERIFYING** your child(rens) **STUDENT RECORD INFORMATION.** 

A few things that are worth mentioning in regards to the verification of student information:

- In the Student Info Area, where the Primary Family Phone is shown, there is a field called Personal Email. Please do not insert parent/guardian email addresses in this field.
- When confirming your address, please do not change the PowerSchool format if the actual address is correct.
- When entering emergency contacts, there is no need to enter parent information in emergency contact fields. The school will ALWAYS try and contact the parents/guardians first. and then we would then contact the emergency contacts showing on your child(rens) student record file.
- Under the medical tab there are two boxes for medical information. If your child has no medical alerts please do not type in this field as it will flag the child as having a medical alert. Please leave the field blank
- When ALL tabs and information have been verified, type your name and date, then click approve for information to be updated.